

ESL 261/461 Course Syllabus

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Time: Wednesday 9:30-11:20 AM

Office Hours: Wednesday 11:20-11:50 AM L62

WELCOME TO ESL 261/461!

ESL 261 (credit)/461 (noncredit) is designed to help you improve your listening comprehension and proficiency in speaking in academic settings, and expressions of ideas using a variety of speaking strategies, along with development of vocabulary, pronunciation and note-taking skills.

STUDENT LEARNING OUTCOMES (SLOs)

At the end of the course, you should be able to:

1. Produce comprehensible low advanced spoken English on academic topics through one-on-one, group and public speaking situations.
2. Demonstrate listening comprehension of a variety of low advanced materials, including academic lectures, newscasts, dialogues and interviews by taking notes and answering questions

ADVISORY

Prerequisite: ESL 251 or ESL 451 with a grade of C or better, or a qualifying score on the ESL guided self-placement.

REQUIRED MATERIALS

1. **Contemporary Topics 3*, Fourth Edition by Beglar and Murray (ISBN-13: 978-013-4400792)
2. Access to a device (computer, tablet, smartphone) with Internet connection, and video and audio capacities to complete assignments

*The textbook must be new with an access code for My English Lab and not have any answers; you must have your own book.

COURSE REQUIREMENTS

Whether you're taking the class for credit or noncredit, the course requirements are exactly the same.

- Attendance: attendance is required. Points will be deducted from your participation grade for each absence.
- If you are going to be absent during the first 2 weeks of the quarter, you **MUST** notify me. If not, I will assume that you are not interested in the class anymore and drop you. You may be dropped from the course or fail the class if you miss more than three classes for any reason during the quarter.
- Patience and Practice: Improving your listening and speaking skills in English takes time, commitment, hard work and A LOT OF practice. I am here to help and support you in any way I can, but only you can do the work that will enable you to improve.

Learning a language is like learning to swim. You can read about and watch people swimming and learn the skills necessary to swim, but you will never learn to swim until you actually jump into the pool and practice swimming.

- Preparedness, Collaboration & Participation: In order to be successful in this class, you should:
 - Attend every class.
 - Do assigned homework before you come to class.
 - Bring your textbook to every class.
 - Be actively engaged in what is going in class
 - Work willingly and cooperatively with your classmates in pairs and groups.
 - Take responsibility for your own learning process.
 - Ask for help if you are not doing well in class (don't wait until the last minute!).

Homework (HW): There are two types of homework you need to do for this class:

- Textbook Exercises: Most of the exercises in the textbook must be done at home. These exercises will be related to in-class activities so please be sure to do your homework. There will be quizzes related to each unit of homework from the class textbook.
- Canvas Assignments: Other assignments will be posted on Canvas that include links to various listening activities. Recordings and writing may also be required on Canvas as a follow up to the listening.

Recordings: You may be required to submit recorded assignments throughout the quarter that will be evaluated for your speaking fluency. I will not accept any assignment that is late.

Quizzes: You will have a multiple quizzes throughout the quarter.

Projects: There may be individual projects and/or group projects throughout the quarter.

CANVAS: All homework assignments and material will be posted online. I recommend that you download the app on your phone/tablet for convenience.

GRADING CRITERIA:

Projects 25%

Quizzes 45%

Homework 20%

Class Participation 10%

GRADING SCALE:

100 = A+	78-79 = C+
94-99 = A	75-77 = C
90-93 = A-	68-74 = D+
87-89 = B+	64-67 = D
84-86 = B	60-63 = D
80-83 = B-	≤ 59 = F

*You must get an overall grade of C (minimum of 75%) or higher in order to pass the class.

ACADEMIC HONESTY

Except for pair and group assignments, all assignments must be done **BY YOURSELF**. Any form of cheating will **NOT** be tolerated in any case. Cheating includes, but is not limited to:

- Copying from another student's homework, quiz, exam or any other material.
- Having someone else do your assignment and submitting it as your own.
- Submitting an assignment that you've done for another class.

If you are repeating this class, you must redo the assignments. Any student caught cheating will receive an automatic 0 for the assignment and may even be dropped from the course and/or reported to the Office of Student Development. If reported, the incident may remain as part of your permanent college record. Students who help someone else cheat in any way will also receive an automatic 0 and may also be reported. Go to De Anza College's Academic Integrity for more information.

CLASSROOM ENVIRONMENT

Please be respectful of everyone and help create a comfortable environment for learning. Anyone being distracting or disruptive will be asked to leave the class and reported to the Office of Student Development. **ENGLISH ONLY, PLEASE!** You are in this class because you want to improve your English skills. If you want to achieve your goal, then you must use English as much as possible. Although there may be other students that speak your language, use English only at all times in this class.

IMPORTANT DATES

January 6: First day of winter quarter

January 19: Last day to add 12-week classes

January 19: Last day to drop classes without a W

January 20: Martin Luther King Jr. Holiday - no classes, offices closed

February 14-17: Presidents' Holiday - no classes, offices closed

February 28: Last day to drop classes with a W

March 24-28: Final Exams

****The instructor reserves the right to alter any aspect of this syllabus throughout the quarter***