

Shared Governance Task Force Mtg_6-3-2021

Attendees (names taken from ZOOM screen):

- Guest: Dawn Lee
- Guest: Veronica Avila
- Guest: Michele LeBleu-Burns
- Guest: Hyon Chu Yi-Baker
- Laureen Balducci
- Scott Olsen
- Melinda Hughes
- Mary Pape
- Tim Shively
- Mylinh Pham
- So Kam Lee
- Eric Mendoza
- Jim Nguyen
- Jennifer Mahato

Discussion:

Guests brought forward CAS Standards

CAS Functional Standards

| | |
|---|---|
| Academic Advising Programs | Internship Programs |
| Alcohol and Other Drug Programs | Leadership Education and Development |
| Assessment Services | Learning Assistance Programs |
| Auxiliary Services Functional Areas | LGBTQ+ Programs and Services |
| Campus Activities Programs | Master's Level Higher Education and Student Affairs |
| Campus Information and Visitor Services | Professional Preparation Programs |
| Campus Religious, Secular, and Spiritual Programs | Multicultural Student Programs and Services |
| Career Services | Orientation Programs |
| Case Management Services | Registrar Services |
| Clinical Health Services | Sexual Violence-Related Programs and Services |
| College Unions: Programs, Services, Community Center | Student Conduct Programs |
| Conference and Event Programs | Testing Programs and Services |
| Counseling Services | Transfer Student Programs and Services |
| Disability Resources and Services | TRIO and College Access Programs |
| Financial Aid Programs | Undergraduate Admissions Programs and Services |
| Graduate and Professional Student Programs and Services | Veterans and Military-Connected Programs and Services |
| Health Promotion Services | Women's and Gender Programs and Services |
| International Student Programs and Services | |

The General Standards (2018)

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|---|------------------------------------|
| 1. Mission | 7. Human Resources |
| 2. Program and Services | 8. Collaboration and Communication |
| 3. Student Learning, Development, and Success | 9. Ethics, Law, and Policy |
| 4. Assessment | 10. Financial Resources |
| 5. Access, Equity, Diversity, and Inclusion | 11. Technology |
| 6. Leadership, Management, and Supervision | 12. Facilities and Infrastructure |



In each Standard, there are the 12 principles.

De Anza College is now adopting CAS Standards for Student Services (Instruction is not adopting at this time).

What are the advantages? Why implement?

1. Based on information obtained through process – gaps can be found
2. Focused time/energy/resources for program review process
3. Guides Staff Development (professional development)
4. Guides Strategic Planning
5. Develop Learning Outcomes
6. Measure program and service effectiveness (there is great work being done!; there are some gaps that can be identified)

Comments:

How does the program review get brought into a shared governance platform where budget considerations are being discussed?

- CAS Standards provide framework – a program review is in integrated part of following the standards.

Program Review is written for Instruction; Student Services will be adopting CAS Standards

Similar to APPA Standards which provide the metrics around effectiveness for facilities (APPA - Association of Physical Plant Administrators for custodial/grounds/maintenance).

TASKS:

- PRT - Funding for classified staff & part-time faculty participation in shared governance
- Survey – look at responses and create some metrics around the data
- Establish Short Term Goals and Long Term Goals for committee?
- Communicate with College Council the timeline