**Presente:** Mylinh Pham, Angélica Esquivel, Melissa Aguilar, Erick Aragon, Deborah Taylor, Carmen Lizardi-Folley, Danny Acosta, Alicia Cortez, Edmundo Norte, Nga Nguyen,

**Guests:** Cynthia Kaufman, Tony Santa Ana, Andrew Phelps, Adriana Garcia, Phil Winn, Elvin T. Ramos, Mallory Newell

**Absent:** Harrington Fan, Genevieve Kolar,

**I. Introduction: Welcome and Check in With Participants**

**II. Community Wellness Check In**

Video by Arundhati Roy

Breakout Sessions of 4 people in 4 w/the following prompt questions

1) What has been difficult for you about the pandemic and the shelter-in-place?

2) What have you come to enjoy or appreciate about this situation?

3) What "other world" do you imagine is possible for yourself, for your family, and for our global society, that you are willing to fight for?

**III. Student and Basic Needs Survey: Student Survey & Voices**

We administered a survey for all students for online Spring 2020, it ran through Spring break and flex week and have results ready for the first week of the quarter. Week of April 16 over 3000 students responded for a 30% rate usually it’s a 3-7% rate. There are some inequities in the responses.

We are in the middle of the faculty surveys and will close in 2 weeks, and it's to gage the needs of the faculty and to make sure that they too have internet access and computer equipment.

Marissa’s office asked students how they preferred notifications, and survey response said 75% via emails and 25% said via texts.

Two-thirds knew they could get their book orders online. The bookstore had 3000 requests, the bookstore is inundated with online requests.

Students said they have access to a desktop or a tablet.

About 25% do not have a quiet place to do coursework and many of them are running out of data.

Most respondents have used Canvas before, while 17% are not comfortable at all using it. Online Ed has increased their support and made quick tutorial videos. A lot of our students had not used Zoom and did not feel comfortable with it. Most faculty are using it as a teaching modality. The modalities students are using nowadays are YouTube, Skype, Instagram and Instagram Live.

Many of our students were unemployed. About 40% are struggling for their bills/rent

What services did they anticipate for the spring? The use of academic counseling, tutoring, admission and records, financial aid, library, transfer center

We asked the students to provide information if they need extra help, over 1000 students reached out with their contact information for follow up. The student success center (tutoring) had over 100 inquiries for 1:1 tutoring.

Can surveys be provided to students as they enroll so it allows an early intervention as we get students on board?

How do we relax rules for student employees?

Current District policy is students need to have 12 units to work on campus, but if a student has less than 12 units then they cannot work. There was a time when they could work despite 10-11 units. The 2007 budget crisis- a concern that students were not doing classified duties, to ensure classified staff was not laid off. If they are Pell Grant student workers, then 6-8 units are allowed. We need to reexamine this district policy, bring up to the Academic Senate and have

Karen discuss it. We can also ask student board trustee Genevieve Kolar. And then there is another challenge, the 180 unit cap. It can consume HR resources as well. This is an idea to organize around this topic

Also part of the survey: How many hours do you work on campus and hours you work off campus

Are there new policies as a result of your survey results? The college is trying to look at everything and not trying to lose students and share as much as information as possible

Lisa Mandy knows different pockets or sources for possible computer access.

Who was the survey sent to? Answer: To students who registered for spring quarter up until flex week.

Many students dropped out in Spring quarter 2020 because they chose to work and they did not have capacity to study from home.

Questions to ask:

How come you are not coming back?

How many people in your household lost jobs?

Will we survey how things went for spring quarter to get ready for the fall?

We are going to do the basic needs survey homelessness, food, mental health with additional demographic (undocumented, gender, and sexual orientation, questions, undocumented, non-citizen in May 2020 to get as much as feedback and help as many students as possible, adding to changes to immigration? Chain immigration? F1 student impact?

Hoping to have support with student ambassadors? Mallory and Erick will talk.

**IV. Subcommittee Updates:**

1. Equity Champion Award
	1. Meeting weekly since Spring 2020 quarter started.
	2. We have a soft deadline for May 1st, Hard deadline May 8th or after
	3. We are trying to figure out how we are going to do that
	4. Acknowledge the work folks are doing walking equity a la SIP
	5. Nomination process is online, [ONLINE FORM](https://docs.google.com/forms/d/e/1FAIpQLScSzDhSon2BNh2mUfp3S3Fz5zP61iM_3sdhb5CO3D0-3gIUqw/viewform)
2. DASB
	1. Petition to reduce international tuition fee- this tuition determined by the state
	2. Student can contact DASB for fee refunds, so far 40 refunds have been conducted
	3. We increased minimum wage, as of July 1st, we will start at at $15.35 based on decision from the last Board meeting
3. College Planning
	1. We need to meet specific institutional metrics, plus our state mandates for our equity goals,
	2. There is one pot of money with specific criteria,
	3. Much of the equity funds tied to staff and personnel
	4. There was a presentation with PowerPoint that gave numbers that shows the spending for the respective categories
	5. Next steps: Mallory and Tony will roll out workshops to facilitate how people can access funding
4. Upcoming Equity Trainings
5. Equity Certification for Classified
	1. In partnership with OPD- Office of Professional Development

**V. Student Employment Unit Requirement**

VIDA office uses TEA when we have to, can we advocate for a change because of the crisis, can we argue for a right now kind of thing, minimum # of unites to shift form 12 units to 8

What should we advocate for?

And what are our roles?

It used to be 6 units or more

It comes down to our district and how they interpret the law

Areas were hiring employees that had 6 units, some students accumulated 600 units, and were working in a permanent or perpetual state, plus underpaid and not having benefits, things have changed, the unit cap has prevented for that to happen again.

Next steps: have a conversation with Ericka Flores, ACE union steward or labor negotiation committee, ACE president and DASB.

* Cynthia will take it to academic senate (present twice) and will talk to Genevieve
* Cynthia will create resolution
* Adriana will engage with Heidi to present classified senate
* Nga will present at DASB
* Next district trustee board meeting is May 6th and it might be too soon

We have lost a few students, they have unenrolled from De Anza

We will lose a few students near the drop date

This is not teaching online, this is teaching in Covid 19

Teachers are struggling, asynchronous means that students are teaching themselves,

We are in a crisis with learning curves and stresses, where we are at the moment at our capacity and we are doing our best

**VI. Announcements**

* Social Justice Associates of Arts Degree is going to be offered
* Seven interns hired from De Anza and other community colleges for census
* Student Voices for Change Conference- two 2 hour sessions, flyer coming on Monday, April 27th, a leadership development conference focused on building strong relationships on May 21 and 22 2020
* Trying to outreach to our student interns with high leadership skills to participate
* Student tutoring services are available including world languages: [Website](http://deanza.edu/studentsuccess/)
* Classified staff Equity certification w/OPD:
* JMRR and EO newsletter- writing workshop for Leah Sicat on April 23rd, 2020 women of color writing workshop in these times
* Karen chow asked board of trustees to create resolution to end xenophobia and to affirm the safety of our Asian American community staff and students
* Psychologists for Social Responsibility- Website- [www.Psysr.net](http://www.Psysr.net)
* Speak Out Motivational Speakers [upcoming events](https://www.eventbrite.com/o/speakout-the-institute-for-democratic-education-and-culture-30128430986)

**VII. Affirmations**