

# De Anza Academic Senate

## Approved Notes of the meeting of October 18<sup>th</sup>, 2010

**Senators and Officers present:** Anderson, Beckum, Botsford, Glapion, Hanna, Hertler, James, Karst, Kryliouk, Larson, Lee-Wheat, Maynard, McNamara, Mello, Nickel, Pesano, Schaffer, Setziol, Swanner, and Tao

**Senators and Officers absent:** Annen, Castaño, Cruz, Guevara, Lathers, Stockwell, and Yang

**DASB:** Ali Masook **Classified Senate:** none

**Administrative Liaison:** Rowena Tomaneng and Rich Schroeder **Guests:** Stacey Cook, Jim Haynes, Virginia Marquez, Laurel Torres, Cheryl Woodward, Faith Milonas, Truly Hunter, Kulwant Singh, Vicky Moreno, Natasha Joplin, Gordon Poon, Rob Mieso, and others

**SLO coordinators/Staff Development:** Jackie Reza **Curriculum Co Chair:** Anu Khanna

**[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]**

**The meeting was called to order at 2:32, a quorum being present.**

**I. Approval of Agenda and Notes:** The agenda was approved as distributed. The notes of October 11<sup>th</sup> were approved as distributed with a minor correction.

**II. Standard IV Report:** Cynthia Lee-Klawender, Stacey Cook, and Virginia Marquez gave a well organized and presented report on the scope and work of the standard review group. Their focus is primarily on two aspects of governance A) Decision making roles and processes and B) Board and administrative organization. They are so far adhering to their self imposed timelines with what they termed “rough, rough” drafts already in hand even though preliminary drafts are not due for several months yet. They will be recommending that college processes become more transparent and, in turn, more understandable. The college’s Educational Master Plan, which uses a diagram of the college decision making processes (and which they projected on the screen in the room) as an example showing that there are actual governance groups such as the Board of Trustees which are not represented. So, in this case, they will be recommending an update of the chart. They deferred to the next reporting standard committee a question about how funds from measure C and E have been and will be distributed. Anderson made a commitment to finding answers to that question by the time the standard he is co chairing report.

**II. Needs and Confirmations:** There were none. However, Anderson presented an unusual situation regarding the nomination of faculty to serve on the Dean of Counseling

and Matriculation Search and Selection Committee. Anderson said he would send an explanatory message to the faculty members who volunteered. **[NOTE: a copy of that message is appended below to these notes.]** Although the nomination process will be unusual, Anderson assured those present that the norms for confirmation would be the same as for other committees. Confirmations will occur October 25<sup>th</sup>.

**III. President and Vice President Reports:** Lee-Wheat reported that implementation of statewide portability of placement test scores was coming soon. This new development will allow students to take a statewide standard test at one college and then have another college use the score achieved at the first college, therefore obviating the need to be retested. This does not mean cut off scores or placement will be the same from one college to another. Some questions raised at the meeting will be answered when further information is available. The SSPBT co chair question was a topic of discussion at the FA/Senates Liaison meeting, October 14<sup>th</sup>. Input from FA representatives was in favor of maintaining the faculty purview and input on all shared governance bodies. Anderson happily reported that one result of the recently passed State budget was an anticipated and unexpected \$2.3M increase in apportionment. This windfall is expected to be used to move positions from being scheduled to end (so called Escrow II) back to permanent position status. In response to a question about eliminated positions which were a part of the Escrow I plan, Anderson told the group that, although the people in those positions have found new positions in the District, their previous positions are still gone. **[NOTE: After the meeting it was determined that this last statement was not entirely accurate.]**

**IV. SSPBT Discussion:** A stimulating discussion began with a presentation by a large group of counseling faculty (said to be all available counselors). Tao was the principal spokesperson for the group and said they came to represent solidarity among the counseling faculty on three points: one, that they wished to withdraw their previous proposal two, that it was vitally important for the Executive Committee to retain the role of appointing a faculty member as co chair of the SSPBT and three, that discussion at the Executive Committee should be put on hold until everyone has had plenty of time for discussions college wide. Anderson announced that, indeed the item would not be on the October 25<sup>th</sup> agenda. **It was MSCU(Hanna/Beckum)** to extend the meeting by 5 minutes. The counselor group distributed a copy of the portion of the Academic Senate By Laws dealing with committees and pointed specifically to the section on co chairs and their responsibilities. After more discussion, several people pointed out that the By Laws needed to be changed in several ways regardless of decisions regarding the SSPBT.

**VII. For the good of the Order:** The item was not taken up.

**The meeting was adjourned at 4:37.**

**De Anza College Academic Senate -- Follow up to meeting of Executive committee  
18 Oct 2010**

process for choosing faculty representatives on Dean of Counseling Matriculation hiring  
committee

After writing the letter below to each of you, I was informed that in one division in student services, Counseling and Matriculation, there was a process that is typically followed when forming committees. Academic Senate has a strong interest in honoring such past practices, and this was the primary reason that I chose to delay the selection and confirmation of the committee past today.

Simultaneously, Dr Cook, the administrator in charge of this committee, informed me that she wishes to proceed with the process she had initiated to form the committee (i.e., an open call and leaving it to the executive committee of academic senate to decide). She seemed disinclined to exercise her option of forming the committee herself.

At about the same time, I was informed by a number of faculty members how pleased they were with an open process, one in which all faculty members, both counselors and others from throughout student services, would have a chance to participate. Academic Senate has a deep and abiding concern that all faculty members are afforded a fair chance to engage in shared governance, and that all faculty voices are raised without inhibition in respectful and collegial atmosphere.

Considering the various perspectives, I announced the following decision.

1. I encouraged the senators from Counseling and Matriculation to engage in their own open and fair process in choosing which two candidates they would like to recommend for the hiring committee.
2. I announced that these recommendations would be considered along with the other information that each candidate would provide.
3. I said that next week, the senators would have the following information to consider when choosing the faculty members for the committee:
  - a. statements from each member who volunteered (both those recommended by Counseling and Matriculation and others)
  - b. the remaining composition of the committee
  - c. a reminder of the role that hiring committee members each have when serving as faculty in that role
4. Finally, I announced that senators would vote on a paper ballot. I intend that this ballot would be counted after the meeting, with a senate volunteer to observe and certify my own count.

So, with this new process in mind, I would like to request the following:

From VP Cook:

The names of the other members of the committee  
(at least those who have been confirmed by Monday 25 October, noon)

From department chair Moreno:

The names of the members recommended by Counseling and Matriculation

(to both me and the counselors who have been recommended, by the end of the week, please)

From faculty volunteers for this position:

A statement, explaining the qualifications for and interest in serving as faculty representative on this hiring committee.

(under 250 words, please, and by Monday noon, please)