

FOOTHILL-DE ANZA RETIREES ASSOCIATION
Board Meeting Minutes
November 3, 2020

President Bill Lewis called the meeting to order at 1:09pm via online ZOOM

Attendance: Bill Lewis, Cindy Castillo, Ed Burling, Janice Carr, Linda Conroy, and Tom Roza

Absent: Maureen Gates Mike Paccioretti Claudette Penner

Guests: La Donna Yumori Kanu

Meeting Minutes

September minutes were approved

Treasurer's Report - Ed Burling

- Treasurer's Report Dated November 3, 2020
 - Old Balance:.....\$ 4,867
 - Income:\$ 260
 - Dues.....\$ 90
 - Scholarship.....\$ 170
 - Expenditures:\$ 1,600
 - Scholarship\$ 1,600
 - New Ending Balance: ..\$ 3,527
 - **Note:**
- 2019 Balance:....\$4,297
 - **Note1:** By Nov 2019, collected \$70 in dues & \$800 in Scholarship donations
 - **Note2:** Actual bank balance: \$5061- De Anza Food Services has not cashed 12/19 Holiday Party check #258 for \$1534.18; Ed Burling will follow-up with Patrick Gannon of De Anza Food Services on status of cashing check
- **Treasurer's Report approved**

REPORTS OF COMMITTEES:

District Benefits – Faith Milonas

JLMBC Meeting: No report provided

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District Benefits Website

- Current employee information incorrectly recorded on Retirees web page; other incorrect information including links also discovered
- Cindy Castillo, Linda Lane, and Faith Milonas reviewing website to identify where corrections are required regarding benefits related contents

AfterWords-Linda Lane

November Newsletter

- Oct 30: Request emailed to Board members for articles/announcements/story ideas, etc.
- Nov 6: 3:00pm - Deadline to submit items
- Nov 9: Draft sent for proofing
- Nov 12: Published/posted online

Scholarships

- An article will be included in November *AfterWords* requesting scholarship donations

Web Site, E-mail & Distribution

Lyris Listserv Mass Email Application & Facebook

- Receives occasional thank you emails for work performed by FODARA

Social Events-2020-21

Pizza Party:.....*Cancelled due to COVID-19 Pandemic*

Virtual Holiday Party:.....Dec 18 Noon-1:00pm (via ZOOM replaces in-person luncheon)

- FODARA ZOOM application can host 100 people

Roles/Responsibilities

- Welcome & Conversation Starters: Mike Paccioretti/Bill Lewis
- Raffle Event/Email Event Invitation: Cindy Castillo
- ZOOM Meeting Setup/Invitation Draft/Assign Raffle #s: Tom Roza
- *AfterWords* Article and general email announcement: Cindy Castillo

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Event Agenda

- Welcome
- Attendees Self-Introductions/Status
- Raffle Drawing (Intersperse multiple drawings)
 - Number of Gift Cards
 - Total number of attendees divided by 5 (Board members excluded)
 - \$20 Amazon Gift Cards not to exceed \$200 in total; funds will come from FODARA bank account
- Holiday Tradition Topic Conversation Starter Sessions
- Conclusion

Event Invitation Process

- Those interested in attending will be instructed to email Tom Roza (Thomas_roza@yahoo.com) with their email address no later than Dec 11th
- Tom will record all who plan to attend and send meeting invitation containing connection instructions; RSVPs encouraged to manage attendance

Hockey Game: *TBD pending status of COVID-19 Pandemic*

Spring Social Event:..... “ “ “

Summer Picnic:..... “ “ “

SJ Giants Baseball BBQ:.. “ “ “

UNFINISHED BUSINESS:

No unfinished business

NEW BUSINESS:

New FODARA Board Member

- La Donna Yumori Kaku approved to Board as Member-at-Large

ANNOUNCEMENTS:

The next meeting will be on **January 5, 2021** at **1:00pm** via ZOOM

FODARA 2020-21 Board Meeting Dates: Jan 5, Mar 2, May 4 all starting at 1:00pm

Note: Depending on status of COVID-19 Pandemic, in-person meetings are suspended; online ZOOM meetings will be held until further notice

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There being no further business, the meeting was adjourned at 2:40pm

Respectfully Submitted,
Tom Roza, Secretary