**Portfolio Checklist**

Fill out this form and staple it to the topic of your portfolio

**Incomplete Portfolios**

**are**

**NOT PASSING**

✓ Put a check mark next to each item below to indicate that you have checked

to ensure the particular essay is included as described.

\_\_\_\_\_\_\_\_\_ Reflective essay

Clean, revised final copy only (no drafts or outlines)

\_\_\_\_\_\_\_\_\_ Out-of-class essay

Clean, revised final copy only (no drafts or outlines)

\_\_\_\_\_\_\_\_\_ In-class essay

Original, not revised, grade sheet and outline removed

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_