



## DASG FINANCE COMMITTEE MINUTES

Monday, April 19, 2021

4:00 pm

Zoom

**Chair:** Grace Lim

**Contact:** [dasbfinance@fhda.edu](mailto:dasbfinance@fhda.edu)

Dennis Shannakian is inviting you to a scheduled Zoom meeting.

Topic: DASB Finance Committee Meetings for Spring 2021

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### Call to Order

Grace called the meeting to order at 4:02 pm

### Roll Call

	Present	Absent	Excused	Late	Left Early
Grace L.	X				
Jeffrey K.	X				
Anthony N.	X				

Katelyn P.	X				
Arushi S.	X				
Britney T.	X				

Finance interns present:

- Fiza Syed
- Sharon Utomo
- Charlaine Rusli Jo
- Anya Pendyala

Incoming Senators present:

- Joandra Teja: 1<sup>st</sup> meeting
- Nicole Howard: 1<sup>st</sup> meeting
- Peter Tran: 1<sup>st</sup> meeting

Approval of Minutes

- Monday, March 12, 2021
- **Anthony moved to approve the minutes from March 12, 2021**
  - **Seconded by Arushi**
    - **No objections**

**Motion passes on consensus**

***Senators present: Grace L, Jeffrey K, Anthony N, Katelyn P, Arushi S, Britney T***

Public Announcements

*Please note: Members of the public are limited to two minutes. The Committee cannot take action or respond to items during public announcements.*

No public announcements.

Business Items

1. INFORMATION/DISCUSSION/ACTION

Title: Athletics Away Games Line-Item Transfer Request

*This item is to discuss and approve a line-Item Transfer Request of \$20,000 from object code 5510 to object code 6420 for Athletics Away games (Account #41-57201) to purchase canopies.*

Presenter: Kulwant Singh

Time: 15 minutes

- Kulwant and Eric presented why he is asking for a line-item transfer request of \$20,000 to purchase canopies.
  - Senators asked follow-up questions.
    - Kulwant clarified they already have an open purchase order with the company they are going through to purchase the canopy covers.

- Kulwant clarified they get their funds from multiple places and they plan to have the canopies by June or July.
  - Kulwant clarified the \$20,000 will go towards purchasing 30 new canopy covers and replacing any broken canopy frames.
- **Jeffrey moved to approve a line-item transfer request of \$20,000 from object code 5510 to object code 6420 for Athletics Away games (Account #41-57201)**
  - **Seconded by Britney**
    - **No objections**

**Motion passes on consensus**

*Senators present: Grace L, Jeffrey K, Anthony N, Katelyn P, Arushi S, Britney T*

2. INFORMATION/DISCUSSION/ACTION

Title: Athletics Away Games Budget Stipulation #38 and #39 Waive Request  
*This item is to discuss and approve waiving Budget Stipulations #38 and #39 for Athletic Away games (Account #41-57201-4015) to allow for on-campus meals.*

Presenter: Kulwant Singh

Time: 15 minutes

- Kulwant announced they no longer want to request waiving Budget Stipulation #38 and #39.

3. INFORMATION/DISCUSSION/ACTION

Title: Athletics Away Games Line-Item Transfer Request  
*This item is to discuss and approve a line-item transfer request of \$5,000 from object code 5510 to object code 4010 for Athletic Away games (Account #41-57201) to purchase graduation stoles.*

Presenter: Kulwant Singh

Time: 15 minutes

- Eric and Kulwant presented why they are asking for a line-item transfer request of \$5,000 for graduation stoles.
  - Follow up questions were asked.
    - Kulwant clarified they plan to buy about 145 sashes at about \$120 each.
    - Kulwant clarified they will be purchasing the stoles through an outside company.
- **Anthony moved to approve a line-item transfer request of \$5,000 from object code 5510 to object code 4010 for Athletic Away games (Account #41-57201)**
  - **Seconded by Jeffrey**
    - **No objections**

**Motion passes on consensus**

***Senators present: Grace L, Jeffrey K, Anthony N, Katelyn P, Arushi S, Britney T***

4. INFORMATION/DISCUSSION/ACTION

Title: Athletics Away Games Line-Item Transfer Request

*This item is to discuss and approve a line-item transfer request of \$5,000 from object code 5510 to object code 4013 for Athletics Away games (Account #41-57201) to purchase various promotional supplies.*

Presenter: Kulwant Singh

Time: 15 minutes

- Kulwant and Eric presented why they are asking for a line-item transfer request of \$5,000 for promotional materials.
  - Follow up questions were asked.
    - Kulwant clarified they are not sure of exact numbers and items they will be purchasing but ensured they would use every dollar allocated.
    - Kulwant clarified \$15,000 would be left in object code 5510 if the committee decides to allocate \$5,000. He then asked if it is possible to ask for more money.
- Kulwant asked the committee to increase the allocation to \$15,000 instead of \$5,000.
  - Further discussion occurred.
    - Fiza suggested allocating \$20,000 and shared any money they don't use will come back to DASG anyways.
    - Lisa clarified they would have to order everything soon because the end of the year is very close.
- **Jeffrey moved to approve a line-item transfer request of \$15,000 from object code 5510 to object code 4013 for Athletics Away games (Account #41-57201)**
  - **Seconded by Anthony**
    - **No objections**

**Motion passes on consensus**

***Senators present: Grace L, Jeffrey K, Anthony N, Katelyn P, Arushi S, Britney T***

5. INFORMATION/DISCUSSION

Title: Board of Trustees Budget Presentation -- slides presentation

*This item is to discuss and edit the budget slides presentation for the May 3rd Board of Trustees meeting.*

Presenter: Grace Lim

Time: 15 minutes

- Grace shared they must finish the presentation slides by next week because the presentation is the next week.
  - Senators clarified what their roles are.

- Senators and interns decided to finish the slides by Saturday night, peer edit on Sunday, and do run throughs on Monday.

6. INFORMATION/DISCUSSION

Title: 2021-2022 DASG Budget Book Presentation for FHDA Board

*This item is to discuss the DASG message and cover design for the budget book.*

Presenter: Grace Lim

Time: 15 minutes

- Senators and interns discussed when the Budget Book cover is due and who will make it.

Introduction and Approval of Prospective Interns

Burning Issues

No burning issues.

Announcements/Informational Reports

- Lisa announced Spring enrollment is down 4% which is not good for revenue.

Adjournment

Grace adjourned the meeting at 5:05 pm